



# LEARNING AGREEMENT FOR STUDIES

## Erasmus+ International

### The Student

Last name(s)		First name(s)	
Date of birth		Nationality <sup>1</sup>	
Sex [M/F]		Academic year	2024/25
Study cycle <sup>2</sup>		Field of education <sup>3</sup>	
Phone		E-mail	

### The Sending Institution

Name	University of Mostar	Faculty	
Erasmus code <sup>4</sup> (if applicable)	BA MOSTAR02	Department	
Address	Trg hrvatskih velikana1, 88 000 Mostar	Country	B&H
Contact person <sup>5</sup> Name	Ms Inja Stojkić, IRO Head	Contact person E-mail / phone	<a href="mailto:inja.stojkic@sum.ba">inja.stojkic@sum.ba</a> ; <a href="mailto:rektorat-ms@sum.ba">rektorat-ms@sum.ba</a>

### The Receiving Institution

Name	University of Graz	Faculty	
Erasmus code <sup>4</sup> (if applicable)	A GRAZ01	Department	
Address	Universitätsplatz 3, 8010 Graz	Country	Austria
Contact person Name	Lia Maxein; BA MA	Contact person E-mail / phone	<a href="mailto:erasmusplus.intl.incoming@uni-graz.at">erasmusplus.intl.incoming@uni-graz.at</a> +43 316 380 1251



## Section to be completed BEFORE THE MOBILITY

### I. Study Programme at the Receiving Institution

Planned period of the mobility: from [month/year]\_\_\_\_\_ to [month/year] \_\_\_\_\_

Table A: Study programme at the Receiving Institution

Component <sup>6</sup> code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue) <sup>7</sup>	Semester (autumn or spring)	Number of ECTS credits to be awarded by the Receiving Institution upon successful completion
<i>Needs to be filled in!</i>			
			Total: .....

**Web link to the course catalogue at the receiving institution describing the learning outcomes:**  
*[Web link(s) to be provided.]*

#### Language competence of the student

The level of language competence<sup>8</sup> in ..... *[the main language of instruction at the Receiving Institution]* that the student already has or agrees to acquire by the start of the study period is: A1  A2  B1  B2  C1  C2  Native Speaker

Table B: Recognition at the Sending Institution

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester (autumn/spring) [or term]	Number of ECTS credits (or equivalent) <sup>9</sup> to be recognised by the Sending Institution
			Total: .....

**If the student does not successfully complete some educational components, the following provisions will apply:**  
 Only successfully completed courses can be recognised.

**To be completed in case not all ECTS points are recognised:**

Due to the following reason(s) not all ECTS points achieved at the Receiving Institution can be recognised:

- The student follows additional education components beyond those required for his/her programme.
- The courses do not meet the academic objectives of the study programme.
- The workload of the courses offered at the Receiving Institution is not equal to the workload of the courses recognized at the Sending Institution.
- Information about the course content has not been available
- Others (please specify):

**II. Responsible persons****Responsible person<sup>10</sup> at the Sending Institution:****Responsible person at the Faculty:**

Name: \_\_\_\_\_ Function: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Responsible person at the University:**

Name: Prof Sanja Bijakšić, PhD \_\_\_\_\_ Function: Vice Rector for International Relations

Phone number: +387 36 337 070 \_\_\_\_\_ E-mail: [sanja.bijaksic@sum.ba](mailto:sanja.bijaksic@sum.ba)**Responsible person<sup>11</sup> at the Receiving Institution:**

Name: \_\_\_\_\_ Function: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**III. Commitment of the three parties**

By signing this document, the Student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the Student should also commit to what is set out in the Erasmus+ Grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the Student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The Student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

**The Student**

Student's signature \_\_\_\_\_

Date: \_\_\_\_\_

**The Sending Institution**

Responsible person's signature \_\_\_\_\_

Date: \_\_\_\_\_

**The Receiving Institution**

Responsible person's signature \_\_\_\_\_

Date: \_\_\_\_\_



## Section to be completed DURING THE MOBILITY

### CHANGES TO THE ORIGINAL LEARNING AGREEMENT

#### The Student

<b>Last name(s)</b>		<b>First name(s)</b>	
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#### I. Exceptional changes to the proposed mobility programme

Table A2: Exceptional changes to Table A or additional components in case of extension of stay abroad

Component code (if any) at the receiving institution	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change <sup>12</sup>	Number of ECTS credits to be awarded by the Receiving Institution upon successful completion
		<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
		<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
		<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
		<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	
		<input type="checkbox"/>	<input type="checkbox"/>	Choose an item.	

Table B2: Exceptional changes to Table B (if applicable)

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester (autumn/spring) [or term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution

The Student, the Sending and the Receiving Institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the Student and of the Sending and Receiving Institution responsible persons.

#### II. Changes in the responsible person(s), if any:

<b>New responsible person at the Sending Institution:</b>	
Name:	Function:
Phone number:	E-mail:

<b>New responsible person at the Receiving Institution:</b>	
Name:	Function:
Phone number:	E-mail:

### III. Commitment of the three parties

The Student, the Sending Institution and the Receiving Institution confirm that the proposed amendments to the Learning Agreement are approved.

**The Student**

Student's signature

Date:

**The Sending Institution**

Responsible person's signature

Date:

**The Receiving Institution**

Responsible person's signature

Date:



## Section to be completed AFTER THE MOBILITY RECOGNITION OUTCOMES

### The Student

<b>Last name(s)</b>		<b>First name(s)</b>	
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### I. Transcript of Records at the Receiving Institution

Start and end dates of the study period: from [dd/mm/yyyy]\_\_\_\_\_ to [dd/mm/yyyy]\_\_\_\_\_.

Table C: academic outcomes at receiving institution

Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Was the component successfully completed by the student? [yes/no]	Number of ECTS credits	Grades received at the Receiving Institution
<b>See Transcript of Records!</b>				
			Total:	

### II. Transcript of Records and Recognition at the Sending Institution

Start and end dates of the study period: from [day/month/year] to [day/month/year].

Table D: recognition outcomes at the sending institution

Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Number of ECTS credits (or equivalent) <b>recognised</b>	Grades registered at the Sending Institution (if applicable)
		Total:	

### III. Commitment of the Sending Institution

Please select:

- The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in **Table D** shortly after the mobility.
- The Sending institution commits to recognise all the credits gained at the Receiving Institution upon the student's completion of the study programme.

**Responsible person at the Sending Institution:**

Name:	Function:
Phone number:	E-mail:
Date:	Signature:

#### Only applicable for Research Work for Thesis:

Confirmation of the supervisor at the Sending Institution in case the stay abroad has successfully been used for working on a thesis.

<b>Title of thesis:</b>	
<b>Name of supervisor at Sending Institution:</b>	
<b>Type of thesis:</b> <input type="checkbox"/> Diploma thesis <input type="checkbox"/> Master thesis <input type="checkbox"/> PhD thesis	<b>Signature of supervisor:</b>  <b>Date:</b>



- <sup>1</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.
- <sup>2</sup> **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).
- <sup>3</sup> **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.
- <sup>4</sup> **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
- <sup>5</sup> **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.
- <sup>6</sup> An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- <sup>7</sup> **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualification offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
- <sup>8</sup> **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>
- <sup>9</sup> **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
- <sup>10</sup> **Responsible person at the Sending Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.
- <sup>11</sup> **Responsible person in the Receiving Institution:** an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
- <sup>12</sup> **Reasons for exceptional changes to study programme abroad:**

<b><i>Reasons for deleting a component</i></b>	<b><i>Reason for adding a component</i></b>
1. Previously selected educational component is not available at receiving institution	5. Substituting a deleted component
2. Component is in a different language than previously specified in the course catalogue	6. Extending the mobility period
3. Timetable conflict	7. Other (please specify)
4. Other (please specify)	

**Overview ISCED Codes:**

<b>ISCED Code</b>	<b>Degree Programmes at Uni Graz</b>
0110: Education, not further defined (05.0, 05.1 - 1, 14, 140)	Pedagogy, Social Pedagogy, Continuing Education, Inclusive Education
0215: Music and performing arts (03.2, 03.3 - 212)	Musicology
0220: Humanities (except languages), not further defined (08.0 - 2, 22, 220)	Jewish Studies
0221: Religion and theology (08.2 - 221)	Theology
0222: History and archaeology (03.6, 08.3, 08.4 - 225)	(Ancient) History, Archeology, Art History, EUROMACHS, History of the South-Eastern Europe, South Eastern European Studies
0223: Philosophy and ethics (08.1 - 226)	Philosophy
0229: Humanities (except languages), not elsewhere classified (08.9 - 229)	Europ. Ethnology
0231: Language acquisition (09.0, 09.2, 09.5, 09.6 - 222)	English and American Studies, Bosnian/Serbian/Croatian, German Language and Literature, Romance Studies, Russian, Slovenian
0232: Literature and linguistics (09.1, 09.3, 09.4, 09.7 - 223)	Interpreting, Linguistics, Translation
0310: Social and behavioural sciences, not further defined (14.0 - 3, 31, 310)	Gender Studies, Interdisciplinary Gender Studies
0311: Economics (14.3 - 314)	Economics, Environmental System Sciences Economics
0313: Psychology (14.4 - 311)	Psychology
0314: Sociology and cultural studies (14.2, 14.7, 14.8 - 312)	Sociology, Cultural Sociology
0410: Business and administration, not further defined (04.0, 04.1, 04.2 - 3, 34, 340)	Business Administration, Business Education and Development, Environmental System Sciences Business Administration
0421: Law (10.0, 10.1, 10.2, 10.3 - 3, 38, 380)	Law
0511: Biology (13.0, 13.1, 13.4, 13.6 - 421)	Biology, Molecular Biology, Molecular Microbiology, Ecology and Evolutionary Biology, Plant Sciences, Behavioural Physiology
0512: Biochemistry (13.0, 13.1, 13.4, 13.6 - 421)	Biochemistry
0521: Environmental sciences (422)	Environmental System Sciences
0531: Chemistry (13.3 - 442)	Chemistry, Technical Chemistry
0532: Earth sciences (07.0, 07.1, 07.2, 07.3 - 443)	Earth Sciences, Geography, Mountain Geography and Climatology, Sustainable Urban and Regional Development, Sustainable Development, Environmental System Sciences Geography
0533: Physics (13.2, 13.5, 13.7 - 441)	Physics
0541: Mathematics (11.1 - 461)	Mathematics
0916: Pharmacy (12.5 - 727)	Pharmaceutical Sciences
1014: Sports (16.1 - 813)	Sports Science and Kinesiology